

Report of Aging of Cash Advances
Schedule of Advances of Officers & Employees
As of _____

Agency Name: _____
Agency Code: _____

Account Title: _____
Account Code: _____

Name (In alphabetical Order)	Date CA Granted	Particulars	Reference	Total Amount	AMOUNT DUE				REMARKS
					less than 30 days	31 to 60 days	61-365 days	Over One Year	
A. Advances for Special Purposes									
1. LOCAL TRAVEL/NAME									
CHARISMA UTUTALUM	3-Dec-15	BOT Meeting in Manila	2015-12-0487	14,000.00	14,000.00				For Liquidation
ABDURAJAN MUKSAN	3-Dec-15	BOT Meeting in Manila	2015-12-0485	14,000.00	14,000.00				For Liquidation
HUSSIN AMIN	3-Dec-15	BOT Meeting in Manila	2015-120480	14,000.00	14,000.00				For Liquidation
NORIL - AIN KASIM	16-Dec-15	Submission of Dummy Year Book 2015 - Davao	2015-12-0573	15,600.00	15,600.00				For Liquidation
MARY JANE IGNACIO	16-Dec-15	Submission of Dummy Year Book 2015 - Davao	2015-12-0571	15,600.00	15,600.00				For Liquidation
SHAYFUDDIN ABDURAJAK	16-Dec-15	Submission of Dummy Year Book 2015 - Davao	2015-12-0566	18,766.00	18,766.00				For Liquidation
ARMINA ESCRIBANO	16-Dec-15	Submission of Dummy Year Book 2015 - Davao	2015-12-0565	18,766.00	18,766.00				For Liquidation
AHMAD HAYJER BAKIL	16-Dec-15	Submission of Dummy Year Book 2015 - Davao	2015-12-0540	15,600.00	15,600.00				For Liquidation

Certified Coorrect: **NENITA P. AGUIL**
Head, Accounting Office

Approved by: **DR. ABDURASA S. ARASID**
SUC President II

Verified by: _____
COA Resident Auditor

Date Submitted: _____

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3. SPECIAL ACTIVITIES/PROJECTS									

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B. Advances to Regular Disbursement Officers									
1. PAYROLL									

Certified Coorrect: _____
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